

*Don't let your chance to **DECLARE** pass you by!*

IF YOU'RE PLANNING TO RUN FOR A CAPT CHAPTER OFFICE,
DON'T FORGET - **THE MARCH 10** DECLARATION DEADLINE IS **FIRM!**

Which offices are up for election at your chapter?

Atascadero Chapter (4 offices)

President, Vice President, Secretary, Treasurer

Coalinga Chapter (3 offices)

President, Vice President, Secretary-Treasurer

Community Facilities Chapter (4 offices)

President, Vice President, Secretary, Treasurer

Northern Corrections Chapter (4 offices)

President, Vice President, Secretary, Treasurer

Southern Corrections Chapter (3 offices)

President, Vice President, Secretary-Treasurer

Fairview - STAR Chapter (3 offices)

President, Vice President, Secretary-Treasurer

Metropolitan Chapter (3 offices)

President, Vice President, Secretary-Treasurer

Napa Chapter (3 offices)

President, Vice President, Secretary-Treasurer

Patton Chapter (4 offices)

President, Vice President, Secretary, Treasurer

Porterville Chapter (4 offices)

President, Vice President, Secretary, Treasurer

Stockton Chapter (4 offices)

President, Vice President, Secretary, Treasurer

REMEMBER ...



Eligibility to Run

To run for office, **you must have been a CAPT member and completed job steward training on or before January 1, 2020.**

Candidate Filing Deadline

March 10, 2020 is the deadline for filing a declaration of candidacy. The declaration must be received by CAPT Headquarters **no later than 5 p.m. on March 10, 2020.** **A declaration must be signed by the candidate for it to be considered valid.** *Declarations must also include your address and phone number to be valid (for CAPT use only).* The recommended method for filing the declaration is by "certified mail, return receipt requested" through the U.S. Postal Service. The date of delivery shall be the date of filing. Filing may be done by facsimile transmission (FAX) and via e-mail. If sent by email, declarations must be signed and in the form of an attachment. The candidate is encouraged to phone Headquarters to confirm that the filing was received. No filing delivered by a candidate or a candidate's representative shall be accepted.

Candidate Statements

A candidate may submit a one-page campaign statement to be included in the ballot packets that will be mailed to members. To be included in the packets, campaign statements must be submitted with the declaration of candidacy or afterwards.

Candidate statements may be mailed, faxed or emailed, but must be received by Headquarters no later than 5 p.m. on March 10. If mailed, the date of delivery shall be the date of filing. Late submissions will not be accepted.

NOTE: Specific requirements for the candidate statements are in the CAPT Operating Policies. Contact your Chapter office or CAPT Headquarters and the requirements will be sent to you.

Eligibility to Vote

In order to be eligible to vote, **you must be a CAPT member by March 15, 2020.**

Mailing of Ballots

Ballots will be sent by first-class mail before April 1 to all eligible CAPT members.

Election Results

Ballots will be counted on May 20 by the Sacramento accounting firm of Mistretta and Associates. Winners will take office that day at 5 p.m. There are procedures for runoff votes and election challenges.

If you have any questions regarding the Chapter election process, please refer to the *Chapter Election Procedure* section in CAPT's Operating Policies. Or, contact Debi Loger at **800-677-2278** or at **loger@psychtechs.net**.